



Forest Lake Education Center

Academic Procedures for Quarantines

Forest Lake Education recognizes that students may need to quarantine during this school year. During these times, our goal is for learning to continue in a way that is age-appropriate for the student. To that end, we've created general procedures to ensure that education continues during quarantines.

Individual Student Quarantine

PK-2

- Teachers will create packets with learning activities to cover the 7-day quarantine. Packets will include activities that cover Bible, reading, writing, and math standards. Teachers may choose to include science and social studies packets as appropriate. Teachers may choose to provide a physical packet, email resources (PreK-2), and/or post links and activities on Seesaw (1-2).
- Teachers will communicate with parents within 24-business hours of being notified of the quarantine.
- Students at this age need repetition so teachers may recommend that students do some activities on multiple days.
- Phone appointments or Teams meetings are available if requested.
- All students are encouraged to do Lexia and Dreambox daily during quarantine (K-2).

3-5

- Teachers will create packets with learning activities to cover the 7-day quarantine. Packets will include activities that cover Bible, reading, writing, and math standards. Teachers may choose to include science and social studies packets as appropriate.
- Besides creating the packets, teachers may choose to post activities and resources to Canvas.
- Teachers will communicate with parents within 24-business hours of being notified of the quarantine.
- Phone appointments or Teams meetings are available if requested.
- All students are encouraged to do Lexia and DreamBox daily during quarantine.

6-8

- Teachers will create digital packets on Canvas for students to cover the 7-day quarantine. Most teachers already do this on Canvas to provide resources to their students.
- Students' responsibilities during quarantine:
 - Students are responsible for showing proficiency in standards by completing assignments on Canvas.
 - Students will check Canvas daily for learning activities and assignments.

- Students will communicate with their teachers through the Canvas messaging feature. Students may also request a Teams meeting with their teacher during the posted virtual office hours.
- Students have a school device so they can continue to access learning activities.
- Teachers' responsibilities during a student's quarantine
 - Teachers will provide instruction on standards via Canvas. This will take many forms including videos, resources, and links.
 - Teachers will provide standards-based assignments that students can complete and turn in on Canvas.
 - Teachers will post virtual office hours so that quarantined students can meet with them through CANVAS and TEAMS. These can be during the plan period, study hall, or right after school.

Whole Class Quarantine

If a whole classroom is quarantined, teachers will provide online education via Teams for core subjects. Electives and specials will be suspended until the quarantine is complete and students return in-person.

- Pre-K will have a short morning meeting with students. The teachers may schedule individual or small group meetings with students to practice skills. Teachers will communicate the exact time frame via email to parents.
- K-2 will run a shortened day online that emphasizes Bible, Reading, Writing, and Math standards. Teachers may expand this as is age appropriate for the grade that they teach. Teachers will communicate the exact time frame via email to parents.
- Grades 3-5 will run a modified schedule that emphasizes Bible, Reading, Writing, and Math standards. Teachers will incorporate Science and Social Studies standards as appropriate. Teachers will communicate the exact time frame via email to parents.
- Grades 6-8
 - Single Homeroom Quarantined: Class instruction will be recorded and uploaded on CANVAS for the quarantined class to watch at the end of the school day.
 - Whole Grade Quarantined: Teachers will run online classes with students rotating through their normal class periods. Links to Teams meetings will be posted on Canvas.