



Canvas Tutorial Managing Notifications

In order to change your notification settings, you must do this through the Canvas website and not the Canvas app.

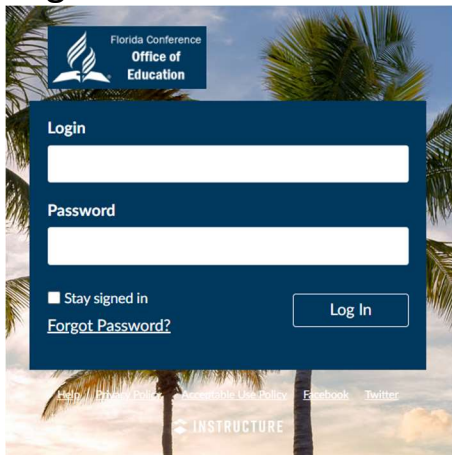
1. Go to www.myflec.com and click on the ParentsWeb tile.



2. Click on the 3rd-8th Grade – Canvas App button.

3rd-8th Grade – Canvas App

3. Login with the email address on file with FLEC.

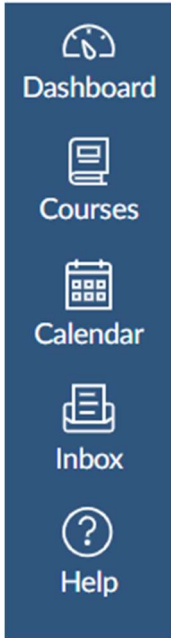


If you need to set your password or cannot remember it, click [Forgot Password](#).

4. Once logged in, click Account from the menu on the left.



Account



5. From the Account menu, click Notifications.

[Notifications](#)

[Files](#)

[Settings](#)

[Observing](#)

[QR for Mobile Login](#)

[Global Announcements](#)

6. Select your Notification Preferences for each type of activity listed on the page.

Notification Preferences

Notify me right away

Send daily summary

Send weekly summary

Do not send me anything

<input checked="" type="checkbox"/>	<input type="radio"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="radio"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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