



## Financial Information – 2018-2019 (rates are subject to change)

**Application Fee** The application fee is non-refundable and due upon receipt of a student's application.

Student Type	Cost	Details
New Students	\$90	Must be submitted with all application documents.
Returning Students	\$50	If received by February 27, 2018
	\$90	If received on or after 28, 2018

### Registration & Tuition Fees

Grades	Registration Fee (Due August 1, 2018)	Annual Tuition (August-May)*	Monthly Tuition (Due Last Day of Each Month)
Pre-Kindergarten (full day)	\$450	\$6,150	\$615
<b>Constituent Tuition**</b>			
Grades K-4	\$450	\$5,040	\$504
Grades 5-8	\$450	\$5,330	\$533
<b>Non-Constituent Tuition</b>			
Grades K-4	\$450	\$6,550	\$655
Grades 5-8	\$450	\$6,930	\$693
<b>General Tuition</b>			
Grades K-4	\$450	\$6,878	\$688
Grades 5-8	\$450	\$7,277	\$728

### Technology & Supply Fees

Type of Charges/Fee	Cost	Detail
<b>Supply Fees</b>	\$45	Pre-K – 5 Grade
<b>6<sup>th</sup>- 8<sup>th</sup> Grade Art Supply Fee</b>	\$50	
<b>Afterschool Robotics Club</b>	\$100	3-5 <sup>th</sup> Grade
<b>Competitive Robotics Club &amp; Supply Fee</b>	\$300	6-8 <sup>th</sup> Grade
<b>6<sup>th</sup> Grade IPAD Lease</b>	\$300	
<b>7<sup>th</sup>&amp; 8<sup>th</sup> Grade IPAD Lease</b>	\$300	New Student Lease
	\$250	Returning Student Lease
		Lease

\* Please note that students who enter after August will pay a pro-rated amount outlined during your registration process.

\*\*The following are constituent churches: Apopka, Altamonte Springs, Orlando/Filipino, Forest Lake, Markham Woods and Spring Meadows.

\*\*Members of Florida Hospital Church and Kress Memorial SDA qualify for the Constituent Rate.

\*\*Church membership verification is required.

### Tuition Discounts

#### **Pre-pay Discount**

Pre-pay the semester - 2% discount (you have until the end of Aug. or Jan. to qualify for a discount)

Pre-pay the year - 3% discount (you have until the end of August to qualify for a discount)

#### **Family Tuition Discounts**

When two or more children are enrolled, the following discounts will apply:

- The second child gets 5% off monthly tuition
- The third child gets 10% off monthly tuition
- Four or more children get 25% off monthly tuition
- No discount is given to the first child (oldest child is considered the first child)

## Miscellaneous Charges – Rates are subject to change

### Fine Arts

Forest Lake Education Center offers a variety of fine art electives. Classroom Music for Pre-K-3<sup>rd</sup> grade, Choir for grades 4-5<sup>th</sup> grade, and 5<sup>th</sup> grade beginner band are included in tuition. Middle school tuition includes fine art electives from the following: orchestra, choir, advance band, music appreciation, robotics, Spanish, drama, and art. (A split option is available - two classes, two days per week.)

<b>Fine Art Music Lessons</b>	<b>Annual Fee</b>	<b>Cost</b> Billed October - May
Organization/Music classes <ul style="list-style-type: none"> <li>• Prelude Orchestra (3<sup>rd</sup> – 6<sup>th</sup> grade)</li> <li>• Band Ensembles</li> <li>• Jazz Band</li> <li>• Drum Corps (5<sup>th</sup> - 8<sup>th</sup> grade)</li> <li>• Orchestra (not in 6<sup>th</sup> – 8<sup>th</sup> grade)</li> <li>• Handbells</li> </ul>		\$125
Private Music Lessons ( <b>Private Piano Lessons Excluded</b> )		\$430
Strings Group Lesson (1 <sup>st</sup> – 8 <sup>th</sup> Grade)		\$220
Band Group Lessons (mandatory if taking beginner band)		\$220
FLEC Instrument Rental		\$125
Music Supplies and Festival of the Arts	Varies	Actual Cost

<b>Type of Charges/Fee</b>	<b>Cost</b>	<b>Details</b>
<b>Una Voce Choir</b>	\$275	Must sign up for Auditions
<b>SUFS Administrative Fee</b>	\$120	Step Up for Student processing fee per student
<b>Tardy Charges</b> <b>Early Child Pick Up Charges</b>	10 Tardies = \$10 10 Early Pick Up = \$10	A student who is tardy or picked up early more than 9 times in a quarter will be billed. Every tardy or early pick up over 10 will incur an additional \$1 charge.
<b>Late Payment Fee</b>	\$20	A late fee will be charged to your account if balance exceeds \$100 at the end of the month.
<b>Morning Care</b> <b>Aftercare</b> <b>Half Day of School</b>	\$5/day Mon-Friday \$8/day Mon-Thur. \$12 on Friday & ½ day	Morning Care is offered daily from 6:30am - 7:30am. Aftercare is offered daily until 6 pm Mon-Thur. and 5 pm Friday. \$1 charge for every minute past 6pm.
<b>8<sup>th</sup> Grade Graduation Fee</b>	\$90	
<b>National Junior Honor Society</b>	\$75	Billed in May
<b>6<sup>th</sup> Grade Outdoor Education</b>	Est. \$210	One week at Camp Kulaqua (billed in 4 monthly installments on tuition statements)
<b>7<sup>th</sup> Grade Trip</b>	Est. \$70	Overnight to Tampa Aquarium
<b>8<sup>th</sup> Grade Trip</b>	Est. \$150	Overnight to Busch Gardens (billed in 2 monthly installments on tuition statements)
<b>Intramurals</b> <b>FCSL-Soccer Spring League</b>	\$40 \$95	K-8 <sup>th</sup> grade – Six weeks per sport 2 <sup>nd</sup> -8 <sup>th</sup> grade
<b>Varsity Leagues</b>	\$125 \$125 \$125 \$125 \$95	Basketball 3-8 <sup>th</sup> grade Soccer 6-8 <sup>th</sup> grade Varsity Volleyball Team 7 <sup>th</sup> – 8 <sup>th</sup> grade Cross Country Running 6 <sup>th</sup> – 8 <sup>th</sup> grade JV Volleyball 7 <sup>th</sup> – 8 <sup>th</sup> grade
<b>PE Uniform Shirts</b>	\$9 Youth \$10 Adult	PE T-Shirts (only sold at FLEC)
<b>Lunch Orders</b>	\$5.00 \$6.00	If ordered on-line by the parent If ordered by the school Lunch is offered Monday to Thursday

***\*\*\*Please review your statements carefully every month to make sure all charges including music, sports and any other miscellaneous charges are correct. If there are incorrect charges for music or sports, please discuss them with the appropriate teacher before requesting an adjustment from the Business Office. These adjustments must be made within the same month. Failure to pay miscellaneous charges, will result in being charged a late fee if your balance exceeds \$100 on the last day of the month.***

## **Paying Your Tuition**

### **Statements**

Statements are sent out each month. Payment is due by the last day of each month. If the account is not paid in full by the last day of the month a \$20 late payment fee will be charged. Failure to keep an account current could result in dismissal.

### **Checks**

Checks being applied to a student's account should be made payable to Forest Lake Education Center (FLEC). The student's name should be written on the check to insure credit to the proper account. The school makes a charge of \$20.00 if the bank does not honor a check.

### **Previous Balance**

The account for the previous year's expenses at FLEC or other Seventh-day Adventist educational institutions must be settled before a student is permitted to enroll for the current school year. Any delinquent accounts remaining from a brother or sister who attended FLEC must also be settled before another family member is admitted.

### **Account Status**

The financial sponsor is expected to keep the account current at all times. The student must obtain financial clearance at the following points:

- a) at the beginning of each nine-week period
- b) in advance of graduation

### **Past Due Action**

30 Days – a letter is sent to the financial sponsor(s) requesting payment and the account will be included in an aging list sent to the Finance Committee and Board chairperson.

45 Days – a second letter is sent to the financial sponsor(s) requesting prompt action on the account. The account will be reviewed at the next Finance Committee meeting. Any decision to remove a student from school due to financial difficulties must have final approval from the Finance Committee.

### **Refunds**

When a student withdraws from school, an adjustment will be made to the account so that only tuition actually used is charged. This will be done on a weekly-prorated basis. A full accounting is available. The date effective for the refund calculation is the date the student officially withdraws. Registration and application fees are not refundable. All withdrawal requests must be submitted in writing and returned to the Registrar. Please note, this applies to music lessons as well.

### **Statement of Responsibility**

Each student is accepted at FLEC with the understanding that his or her parents or legal guardian is/are responsible for the legal aspects of his or her attendance, regardless of age. These include, but are not limited to, the following:

- a) Payment of the account
- b) Damage to property
- c) Liability through altercation.

### **Transcript or Diploma**

Transcripts, cumulative records, or diplomas cannot be issued unless the account for the student has been paid in full. If full payment is not received for exited students within a year, a 1099C will be issued for collection of debt.